

# STUDENT AFFAIRS

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## Dean for Students Office

The Dean for Students has a key role in shaping the personality and environment of the University by engaging the entire Pace community in collaborative opportunities, community building, and strategic planning. In addition, the office plays an important role in communicating the interests and concerns of the students to the academic and administrative leadership. The Office of the Dean for Students is responsible for many areas of student life including residential life and housing, student engagement, counseling services, wellbeing programs, student conduct, and more. The Office also oversees administration of the University's Guiding Principles of Conduct (<https://www.pace.edu/student-handbook/university-policies-disciplinary-and-grievance-procedures/guiding-principles-of/>) which outline the community standards, policies, and community values that have been established for the well-being of our campus community. Students may arrange to meet with the Dean for Students on their home campus by calling to make an appointment in advance. Students who have questions pertaining to any academic issues should first contact their academic advisor, followed by the academic Dean of their program of study.

NYC Dean for Students Office  
41 Park Row, 8th Floor  
(212) 346-1306  
[nycstudentaffairs@pace.edu](mailto:nycstudentaffairs@pace.edu)

PLV Dean for Students Office  
Kessel Student Center  
(914) 773-3351  
[plvstudentaffairs@pace.edu](mailto:plvstudentaffairs@pace.edu)

## Center For Student Engagement

While much of the college experience takes place inside the classroom, the Center for Student Engagement promote the integral part that occurs outside the classroom through co-curricular activities. Students are encouraged to define their campus experience by creating new organizations, participating in programs, creating new events, and reflecting on their experience. On the Pleasantville and the NYC campus, our team strives to support students by providing opportunities for the enhancement of academic, cultural, social, and recreational aspects of student life. Every student has the opportunity to become involved on campus. From student organizations to events, social justice programs to leadership opportunities and programs, we are always searching for new ways to support our students as they define their campus and community. The Annual Leadership Conference and other workshops and programs provide opportunities for students to hone their skills and learn with peers. We also plan Orientation and Welcome Event programs for new students.

As advocates of student empowerment, we provide resources, guidance, and support to enhance student achievement and personal development. Opportunities to participate in student governance, leadership training, cultural events, and a wide array of diverse student organizations abound for all interested Pace University students. The Centers also collaborate with other offices and departments in hosting many University traditions and events including Student Orientation, Convocation, Homecoming and Family Weekend, Senior Celebrations and much more.

All clubs and organizations, including Fraternity/Sorority Life, are advised by the Center. Home to more than 100 student organizations between the two campuses, the Center assist student leaders with club advisement, new club development and resource assistance and serve as a conduit for all the clubs' programming needs. Through the Center for Student Engagement, students can connect with student government representatives, and leaders of other student organizations. Students may turn to the Center for event planning consultation, leadership workshops, involvement opportunities, campus posting services, and student event promotions.

Contact Information for both campuses:

NYC: <http://www.pace.edu/student-engagement/nyc> (<http://www.pace.edu/student-engagement/nyc/>) or email at [nycstudentengagement@pace.edu](mailto:nycstudentengagement@pace.edu)

PLV: <http://www.pace.edu/student-engagement/westchester> (<http://www.pace.edu/student-engagement/westchester/>) or email at [plvstudentengagement@pace.edu](mailto:plvstudentengagement@pace.edu)

## Counseling Services

The Counseling Center at Pace University's New York City and Westchester campuses is here to help you address any personal, academic, or work problems you may have. We are here to help you manage the stressors and challenges that can arise during this time and support you as you achieve your goals and enhance your personal growth. Our services are confidential and available to members of the Pace Community. In order to achieve these goals, the Counseling Center provides the following services:

- Individual Consultation and Evaluation
- Individual and Group counseling
- Crisis Intervention and After-Hours Emergencies

- Consultation Outreach and Community Wellness Programming
- Consultation and Referral Services

We invite you to explore their website at [www.pace.edu/counseling](http://www.pace.edu/counseling) (<http://www.pace.edu/counseling/>) and take advantage of the many services and resources of your Counseling Center.

## Residential Life and University Housing Operations

The University Housing Operations staff, and the Offices for Residential Life, are committed to providing services, facilities, programs, and support that complement your academic development and promote your personal and social development. All Housing and Residential Life staff members are trained in areas of student development and crisis management, as well as the daily management of residential facilities. As adults, students are expected to accept the responsibilities of community membership while enjoying its privileges.

Living on campus, whether in New York City or suburban Westchester county, can be the most exciting experience of a young person's life -- and having a place to call "home" adds a sense of safety and belonging. Our residential facilities give Pace students that satisfaction. All rooms are furnished with a standard twin bed, desk, chair, dresser, wardrobe or closet, and window blinds. Some suites have living room furniture and townhouses will have dining room furniture as well as a variety of appliances. Residence halls are equipped with high-speed wired and limited wireless Internet access, at no additional cost.

### General Facts:

- At Pace University, approximately 2,400 students live on campus in New York City, with another 1,400 residing on campus in Pleasantville.
- All buildings on the city campus house some first year students (15 Beekman is nearly all first year students). In Pleasantville most first year students will be placed in Alumni Hall. Pace may in some instances place students in temporary occupancy rooms (double rooms as triples, or triple rooms as quads) to start off the year.
- Students who apply for the Fall semester by the priority deadline (May 1st) are asked to complete an online request process to indicate their preferred building and to request each other as roommates (building requests will be granted **based on date of housing deposit submission**, but cannot be guaranteed; roommate requests among students who are guaranteed housing will be honored, **provided that they are reciprocal and students involved have indicated the same building preference**).
- In Westchester all first year students will be a part of a living learning community in their residence hall. In New York City first year students will experience personal and community development through the Residential Curriculum in all buildings and floors.
- To apply for housing, student need to complete and submit a Housing Application along with a **\$400 room reservation fee (non-refundable after May 1 for fall admits; non-refundable after December 15 for spring admits)** and a **fully-refundable \$100 damage** deposit to Student Accounts.
- We offer housing for graduate students on both campuses. Our graduate population will be placed with our returning and transfer students.

## THE UNIVERSITY HOUSING OPERATIONS STAFF

University Housing Operations ([housing@pace.edu](mailto:housing@pace.edu)) manages student on-boarding to housing, including applications, room assignments, and housing related fees. Students applying for housing, whether as new students or as returning students, will work with the Operations staff to complete their applications, receive their assignments, and coordinate their arrival. Operations staff will communicate with new students who are applying for housing, from the time they submit their housing deposit, to the time of their arrival on campus.

The Operations staff also serves as the liaison to the facilities staff, working with them to ensure the quality of our residential facilities. Students may submit work orders (see your Resident Assistant for help with this process) for most facilities related issues in their room, but they may also contact the Operations staff for assistance with unique or more serious situations.

## THE OFFICE FOR RESIDENTIAL LIFE STAFF

Community living is a valuable experience that provides opportunities and rewards that will last a lifetime. Exposure to new people, ideas, cultures and ways of thinking create an environment ripe for growth and learning. At Pace, our residential life program is centered in the belief that community living is an integral part of the total educational experience. The staff is committed to providing facilities, programs, and services that complement your academic development and promote your personal and social development.

Students are viewed as whole individuals working toward integration with others and enjoying the privileges of community membership, while accepting its inherent responsibilities. Our program, policies, expectations, and guidelines are designed with your safety and welfare in mind. Your involvement in the community is the key to making the residence halls places where you:

- Meet other students and establish relationships that will enhance your Pace experience
- Successfully live together through peer interaction and learning, complementing your academic program
- Assume responsibility and accountability for your own lives and living environments
- Develop friendships and relationships that are respectful, civil and mutually satisfying
- Participate in educational and social programs through our residential curriculum

- Develop skills through participation in experiences that will enhance your Pace experience and prepare you to contribute as members of outside communities

The Office for Residential Life is led by a team of dedicated individuals whose commitment is to support the academic endeavors of each of our residents while offering meaningful challenges that encourage their personal growth. Please visit your RA or your Residence Director should you need any assistance during your stay in Housing.

## **The Jeanette and Morris Kessel Student Center**

The Jeanette and Morris Kessel Student Center in Pleasantville is the living room of the campus providing relaxation and social interaction, opportunities for education and exchange of thought, and services for Pace University students, staff, faculty, and our community.

The Kessel Student Center creates an environment that fosters and expands the feeling of community on the Pace University Pleasantville campus. The Kessel Student Center is a core component of student life and activity on campus as a popular spot for a variety of entertainment, dining, and student conference rooms. The Gottesman Room on the ground floor level, the Butcher Suite and Multipurpose Room on the upper level, are multi-use rooms for dining, lectures, and special events. A wide terrace with a lawn sloping to the Choate Pond is the setting for barbecues, rallies, receptions, and other special events.

The multi-level structure, offers dining, lounges, event spaces, bookstore, and several offices whose mission includes supporting and educating students.